

Nevada Association of County Human Services Administrators

**Minutes**

August 12, 2019

**Active Members:**

Mary Jane Ostrander, Carson City (phone)

Shannon Ernst, Churchill County (phone)

Tim Burch, Clark County

Karen Beckerbauer, Douglas County

Elaine Zimmerman, Lincoln County (phone)

Nikki Linn, Humboldt County (phone)

Shayla Holmes, Lyon County (phone)

Desiree Barnson, White Pine County (phone)

Karyn Smith, Nye County

**Associate Members:**

**Affiliate Members:**

**Guests:**

Dagny Stapleton, NACO (phone)

Marla, Strategies 360 (phone)

Cheyenne Pasquale, ADSD (phone)

**Item 1: Call to Order**

The meeting was called to order at 11:14am by Tim Burch.

**Item 2: Introductions**

Tim Burch asked those attending the meeting to introduce themselves and introductions were made.

**Item 3: Public Comment**

Tim Burch inquired as to whether there was any public comment. There was none.

**Item 4: Verification of the Posting of the Agenda**

Karyn Smith verified the agenda had been posted according to NRS.

**Item 5: Review and Adoption of Agenda**

Tim Burch called for a motion to adopt the agenda as submitted. Karen Beckerbauer made a motion to adopt the agenda as submitted. Mary Jane Ostrander seconded the motion, and it passed unanimously.

**Item 6: Review and approval of Minutes from the July 12, 2019 Meeting**

Tim asked if there were any revisions or changes for to the minutes. There were none.

Karen Beckerbauer made a motion to approve the minutes from the July 12, 2019 meeting. Mary Jane Ostrander seconded the motion, and it passed unanimously.

**Item 7: Regional Behavioral Health Efforts**

There was nobody present to give any updates.

**Item 8: Needs Assessment and opportunities for collaboration**

Cheyenne Pasquale stated that she works at the Planning, Advocacy and Community Services Unit at the Aging and Disability Services Division. Our unit is responsible for a number of different things. We have Direct Programs, as well as overseeing certain planning efforts, our commissions, and our Grant Management Team. We are beginning to plan our next state plan for Aging Services, which is done every 4 years. We are preparing for the next one which to be submitted to the Administration of Community for next June, and start October 1, 2020. As part of the efforts, we are looking at Needs Assessments that already exist. As we are talking about our plan and working on our efforts, we've been talking to the counties and opened up conversations about the Needs Assessments the counties already do and also opportunities for collaboration.

The State Plan for Aging Services is focused on Older American Act funding which is our funding that includes for Social Services, Nutrition Programs and Elder Rights. Karen Beckerbauer asked if this is associated to the survey monkey survey that has been going around the last couple of weeks. Cheyenne stated that it is separate from that. The survey monkey is an effort of the Division of Public and Behavioral Health. They've been looking at the State Plan and different Needs Assessments and have decided this year is that we will not do a consumer survey, because of all the surveys that are conducted in Nevada. We are doing a series of consumer focus groups throughout the state during the next few weeks. Tim stated that he wants to encourage any of our members if they have done recent or relevant Needs Assessments or Surveys of your own, ADSD would love to look at those so that we don't duplicate. Tim asked Cheyenne if anyone wanted to send that information to her, how they would do that. Cheyenne stated that they can do it via email at [cpasquale@adsd.nv.gov](mailto:cpasquale@adsd.nv.gov).

Karen asked if Cheyenne is interested in getting information on the hospitals Needs Assessments. Cheyenne stated she would definitely love that information as well. Shayla Holmes asked if they are going to be accessing the data from all of the other Needs Assessments going on and the one with the Division of Public and Behavioral Health. Cheyenne stated that yes they will be looking at it, although she doesn't know how the timing will be with it. Our hope is that we can use some of that information

as well. Karen stated that she applauds Cheyenne for not duplicating the Needs Assessments that are out there. She asked if she will come back and share with us what you gather. Cheyenne stated that they absolutely will share the information as they gather the data.

Cheyenne also stated that a lot of the counties have some sort of subaward relationship with ADSD. One of the efforts for the state plan of Aging Services is going to help us with our competitive grant cycle for our Social Services funding. That notice of funding opportunity will be released late January 2020 and will start on July 1, 2020. As we get towards that deadline, we will welcome the opportunity to come back and talk to the group and give more information about our Social Service funding we have available. We will also hope to start new partnerships through the funding as well. Tim asked if we should plan on having you on the January agenda. Cheyenne stated that would be great timing for her to share the information. Cheyenne stated that she appreciates everyone's time, and once they draft their goals and objectives, they will have a public comment period and do some workshops. We will share that information with the group once we have it.

**Item 9: Annual elections and appointment of officers in September**

Karen Beckerbauer stated that this is a reminder to everyone that our Annual Meeting is September 27 at 10am. We are due to have elections at that time. I will accept email or other nominations between now and then. We will do a secret ballot on the day of the meeting. I will send out another reminder two weeks from now.

**Item 10: Updates on monthly Maximizing County Medicaid Workshops**

Karen Beckerbauer stated that she did get emailed back that the person she emailed was the wrong person, however was given the correct email to contact. She has emailed and left messages to that person with no response. As we mentioned last month, we will just wait until we meet with Mr. Whitley and his team.

**Item 11: Update on IAF Application Reimbursement**

Dagny Stapleton stated that regarding the counties who received the Medicaid Match reimbursements through the IAF that were approved last December; she talked with Medicaid, and those credits against your Medicaid Match bill should show up on your August bill. Any day now, those counties should be receiving those. None of the counties have received the bill yet, according to everyone present. Mary Jane Ostrander asked if it's the bill you receive in August, or the August bill that we will actually receive in September or October. Dagny stated it should be the bill they receive in August. When everyone receives their next Medicaid Match bill, please let Dagny know so she can make sure you all receive the credits. Dagny stated that they may award to Clark and Washoe counties this year as well. She stated that Clark County goes up 1.3 million dollars and those are going to go out soon. She will let you know when those go out. She will also need an application from Clark County for their records. She stated that if Tim needs more information, please reach out to Dagny for an application. Dagny stated that the Board needs to meet, but they are waiting on the Governor's appointments.

**Item 12: Ratify Work Session Agenda with Richard Whitley**

Dagny stated that this group was going to come up with a list, and Dagny was going to transmit it to Richard Whitley. Shannon Ernst stated that there's been a lot of change since this last session, one of

them being going to Adult Protective Services. Maybe there can be an overview of the changes that will trickle down to the counties. We found out that one of the reasons our CPS assessments went so high was because of the new intake system they have to have in the rural communities. At first it was going to be paid for by the state but no longer is. Shannon wanted a rundown on how Adult Protective Services looks, now that it's not just for the elderly. Additionally I believe there was an expansion of the waiver program for Medicaid which removes the waiver waitlist. It was explained to me that was one of the reasons our Medicaid match invoices were going up, due to the waitlists going away and them taking everyone. Shannon found in the last two weeks that there is now a waitlist. If they're waiting for 3 months, it's actually probably going to be another 6 months. Karen stated that she has had the same experience with the waitlists, and what has been the lengthy 3 month turnaround is now in excess of that. My understanding towards the end of the session, this year they are not going to attempt to open up all the waiver lists, but next year is still on the table.

Tim stated that to recap, in general we want an overview of what EPS changing to APS and the impact on what is going to look like in the counties. They haven't let Clark know either on what those changes are going to look like. We could make the Medicaid waivers a part of the conversation, such as 1115i and 1915i. There are two big waivers out there; one that specializes in Foster Care rates in Washoe and Clark Counties, the other one is regarding housing. We can discuss both of those waivers, and also discuss opening the waiver waitlists and ask what their timelines are. Karen stated that we also need to discuss about what the State's efforts in having waivers that offer more services, and also more facilities that accept those waivers.

Tim asked if there are other items we want to discuss to with Richard Whitley. Karen stated that the other Medicaid issue was to continue the conversation regarding Maximizing reimbursement under Medicaid through the use of Community Health workers and how that's going to work. Karen stated that's the conversation she's been trying to start with them about what the State Plan Amendment looks like. Tim stated they are trying to look at Community Health workers for some of their Preventative Child Welfare programs. Tim asked if there are any conversation points around their CPS assessments or Division of Child and Family Services at the state level. If anyone has any comments or questions, send them to Tim in an email. Tim stated we have ADSD, DPHS and DCFHS coming to the meeting. For DCFHS we can just put Child Welfare. We can at least have the deputies prepped to give an overview of what changes have happened in the last year, and maybe find out who their contact people are. Tim asked Dagny if there is a date she needs all emails and questions to her by for this meeting. Dagny stated that if everyone could put something together and have it to her by September 3.

**Item 13: State Updates Not Previously Provided**

No updates.

**Item 14: Listening session with State Medicaid Director**

This is a duplicate item to Item #12.

**Item 15: Approval of Treasurer's Report for July 2019 and approval of bills submitted for payment and update on IRS Filing/Reinstatement and FY19 dues**

Mary Jane Ostrander stated that we have no bills submitted for payment. On July 31, we received \$0.16 and accrued interest in our savings. This brought our checking account balance to \$639.31, our savings account with a balance of \$3,819.32 for a total of \$4,458.63. We have not received any other correspondence from the IRS. With everything in on our end, now it's just a waiting game.

Karen Beckerbauer made a motion to approve the Treasurer's Report for July 2019. Shannon Ernst seconded the motion, and it passed unanimously.

**Item 16: Setting of Annual dues**

Mary Jane Ostrander stated we have to wait until we hear back from the IRS. Tim Burch stated we will table this until the next meeting.

**Item 17: NACO Staff Update on Items Not Agendized**

Dagny stated that there are no updates she can think of. She did have a question for everyone regarding the meeting with Richard Whitley. She did tell them 10:30am at Washoe County, based off of conversation in the prior meeting. Karyn stated that she has down that the meeting is scheduled for 10am to start, with Richard coming in at 10:30am. Tim stated that we can get some of the meeting done before Mr. Whitley comes in. Dagny stated she will tell them 10:30am-1pm.

**Item 18: Comments, Updates, Reports NACHSA Members Not Agendized**

Nikki Linn stated that in the last meeting, she was sitting with Char Buehrle from West Hills. She said that Tim had stated we could do a subcommittee, and asked if anything has been started on that. Tim stated that he hasn't had the chance to get started on that. Shannon stated that she would be happy to set up a conference call for anyone that wants to participate in it. She will get the information sent out as soon as possible.

**Item 19: Scheduling of Next Meeting**

Tim stated to review; we have our September meeting scheduled in Washoe on September 27<sup>th</sup>. Karyn Smith stated that we have October scheduled tentatively at 10am on October 8<sup>th</sup> in Winnemucca. We are waiting to see if everyone wants to align the meeting with the RNCOC Summit in Reno on October 23 & 24, or if everyone wants to continue with October 8<sup>th</sup> in Winnemucca. On October 9<sup>th</sup> there is a Clarity Connect Training that myself and Shannon have to attend. That might interfere with the meeting. Shannon stated that since the RNCOC meeting is statewide, we should try and connect the dates so more people can attend. Karyn stated that we are looking at having our meeting on October 22<sup>nd</sup>. Tim stated that he will reach out to Amber to see if we could get a room on that date in Washoe County. There was talk about what day would work out better with the Summit and RNCOC meetings that week. October 22<sup>nd</sup> in the afternoon is what was tentatively decided until everyone can verify and confirm exactly when they can have it. Tim asked about the November and December meetings. Karyn stated that November was picked out for November 12<sup>th</sup>. Nikki Linn stated depending on weather, Humboldt County can host the meeting. Everyone decided that we will wait and discuss on where and when the December meeting will be held.

**Item 20: Future Agenda Items**

Tim asked outside of the meeting with Richard Whitley and our standing agenda items, if there are any more items we want to discuss in September. Everyone decided they will keep it short to make more time for the meeting with Mr. Whitley. Tim also stated that everyone should come prepared for the elections.

**Item 21: Public Comment**

There was no public comment

**Adjournment**

There being no further business to come before the committee, Tim Burch called for a motion to adjourn the meeting. Karen Beckerbauer made a motion to adjourn the meeting at 11:58am, and it was passed unanimously.

APPROVED: \_\_\_\_\_

  
Tim Burch, Chair  
Nevada Association of County Human Services  
Administrators

  
Karen Beckerbauer, Vice-Chair  
Nevada Association of County Human Services  
Administrators